



NEHRU COLLEGE OF PHARMACY

Approved by Pharmacy Council of India, New Delhi,
Affiliated to Kerala University of Health Sciences & Directorate of Medical Education (DME), Kerala
(An ISO 9001-2015 Certified Institution)
Nila Gardens, Pampady, Thiruvilwamala, Thrissur Dist - 680 588, Kerala
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CIRCULAR

Dear Members,

Kindly attend the 5th IQAC meeting on 14.08.2019 by 11:00 AM in Board Room Your presence is highly appreciated.

Agenda:

- Review of 4th IQAC minutes.
- Strengthening faculty Induction programs
- Encourage students to take online certification courses
- Feedback Analysis on curriculum
- Organize orientation programs/seminars/workshops
- Establish Student Activities Council
- Online grievance and redressal mechanism.
- Any other with the permission of programs/seminars

**IQAC Director
Dr. D. Sudhahar**

To

Internal Members:

Dr.B. Sreedharren, Principal
Dr.M.P. Narmadha, Professor & Head Pharmacy Practice
Dr.M. Ragunathan, Professor & Head Pharmacognosy

Management Representative:

Mrs. Sumitha Krishnadas

External Member:

Dr. S. Petchi Muthu, Manager R&D Micro Labs Pvt., Ltd.

Alumni Representative:

Mrs. Vineetha.S

Permanent Invitees:

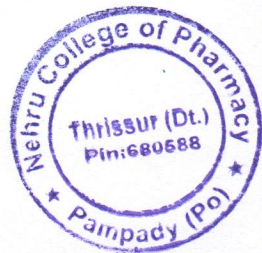
Mr. Manoj, Panchayath Member

Parent Invitees

Mr. Joy Mathew

Prof. D. D.SUDHAHAR, M.Pharm., Ph.D
DIRECTOR
INTERNAL QUALITY ASSURANCE CELL
NEHRU COLLEGE OF PHARMACY
PAMPADY CAMPUS, NILA GARDENS
Thiruvilwamala, Thrissur District
Kerala - 680588, India

Prof. Dr. D. VIJAY KUMAR
Principal
Nehru College of Pharmacy
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MINUTES OF 05th MEETING OF INTERNAL QUALITY ASSURANCE CELL ON 14.08.2019

The 5TH meeting of IQAC of NCP was held on 14.02.2019 at 11:00 AM in the Board room, Dr.B. Sreedharren chaired the meeting.

Members Present:

Dr.D. Sudhahar., Professor & Head	IQAC Director
Mr. S. Mahendran	Assistant Professor
Mr. Mejo Joseph	Assistant Professor
Mrs. Abitha. H	Assistant Professor

Management Representative:

Mrs. Sumitha Krishnadas

External Member:

Dr. S. Petchi Muthu, Manager R&D Micro Labs Pvt., Ltd.

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Parent Invitees

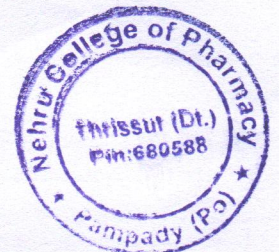
Mr. Joy Mathew

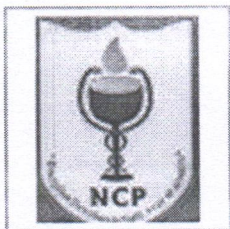
Proceedings

IQAC Chairman welcomed the members to 5th meeting. The minutes of 4th IQAC meeting was placed before the committee for the approval and the committee approved the same.

IQAC Director presented on the action points of the previous meeting and also briefed the members present on the action taken.

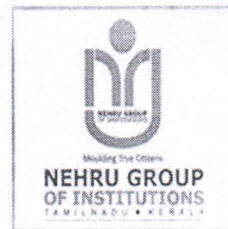

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Review of the activities of various cells/committees:

IQAC Director suggested the members of the cells/committees to organize at least 2 events or meetings in a year and submit the report to the Principal's office and IQAC office.

Mentoring System:

It was disclosed in the meeting that mentoring hours should be taken cautiously into account for counselling students.

Departmental Activities:

All the department heads were informed to cross-check and prepare updated lab manuals and SOPs. It was also resolved to conduct more departmental activities like Seminar, workshops and Conferences.

Teaching Learning Process:

Upon the consequent deliberations faculty members were informed to adopt emerging technologies and set standard question papers to enrich students and enhance the quality of research oriented learning.

Value Added /Certification programs:

It was decided to add more value added or certification programs in terms of making students industry ready and were informed to motivate students to participate with full enthusiasm.

Feedback analysis on curriculum: IQAC Director read out the suggestion given by stakeholders on curriculum

Students: suggested to

- organise career guidance programmes in the pharmacy field.

Employer: suggested to

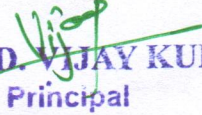
- provide motivational talks to encourage budding entrepreneurs.
- provide hands on experience on design expert software.

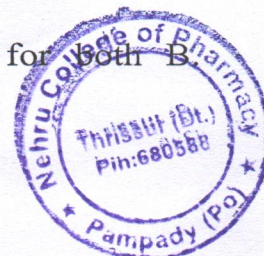
Alumni: suggested to

- provide awareness of pharmacoeconomics to PharmD students.
- guide veterinary pharmacists as a career.
- provide learning experiences on drug designing, which will help carry out research

Faculty: suggested to

- conduct awareness on handling laboratory animals for both B Pharmacy & PharmD students.


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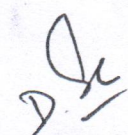
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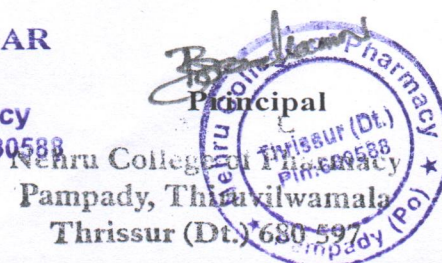


Action taken report for the 5th meeting of IQAC held on 14.08.2019

S. No	Resolution	Action Taken
1.	Preparation and submission of NBA SAR for B. Pharmacy program	IQAC Director prepared a road map for consolidation of the information and compiling the same in SAR
2.	At least two events or meetings in a year and submit the report to Principal's office and IQAC office	Action is noted and shared with the chairman of all cells or committees.
3.	Cautiously in to account for counselling students.	Action is noted, and it is disseminated to all mentors.
4.	Updating of lab manuals and SOPs and to conduct more departmental activities like Seminar, Workshop and Conferences.	Resolution was forwarded to all HoDs and informed to initiate the process
5.	Faculty members were informed to adopt emerging technologies and set standard question papers	Suggestions were noted and informed to all faculty members
6.	It was decided to add more value added or certification programs in terms of making students industry ready and were informed to motivate students to participate with full enthusiasm	HoDs started working on it as per the inputs received
7.	programmes, awareness sessions, short term course, motivational talks to fulfill the suggestions given b stakeholders.	Suggestion were forwarded to the concern HoDs


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IQAC Director
DIRECTOR
INTERNAL QUALITY ASSURANCE CELL
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CIRCULAR

Dear Members,

Kindly attend the scheduled 6th IQAC meeting on 24.02.2020 Saturday by 03:00 PM at the Board Room Your presence is highly appreciated.

Agenda:

- Ratification of 5th IQAC minutes.
- Preparation of Course material.
- Projects — B. Pharm, M. Pharm and Pharm D.
- FDPs/FIPs.
- Decentralization of curricular and extracurricular responsibilities
- Participation in NIRF-2019

**IQAC Director
Dr. D. Sudhahar**

To

Internal Members:

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Dr.M.P. Narmadha, Professor & Head Pharmacy Practice
Dr.M. Rangunathan, Professor & Head Pharmacognosy

Management Representative:

Mrs. Sumitha Krishnadas

External Member:

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Alumni Representative:

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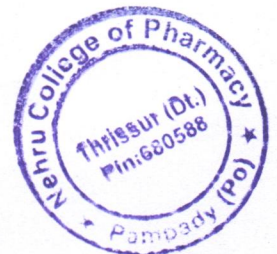
Mr. Manoj, Panchayath Member

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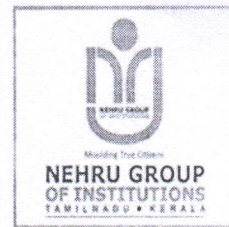
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MINUTES OF 06th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 24.02.2020

The 6th meeting of IQAC of NCP was held on 24.02.2020 at 03:00 PM in the Board Room, Dr.B. Sreedharren, Principal chaired the meeting.

Members Present:

Dr.D. Sudhahar., Professor & Head	IQAC Director
Mr. S. Mahendran	Associate Professor
Mr. Mejo Joseph	Associate Professor
Mrs. Abitha. H	Assistant Professor

Management Representative:

Mrs. Sumitha Krishnadas

External Member:

Dr. S. Petchi Muthu, Manager R&D Micro Labs Pvt., Ltd.

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Permanent Invitees:


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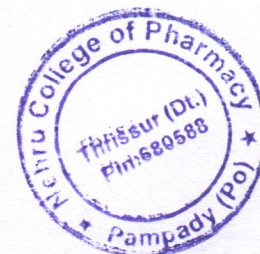
Parent Invitees

Mr. Joy Mathew

Proceedings

Members of 6th IQAC meeting were welcomed by Chairman of IQAC. He thanked the members for their support in attending the meeting and giving valuable suggestions for the enhancement of the stakeholders and institution. Chairman IQAC asked Director of IQAC to start the meeting proceedings.


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Preparation of Course material:

It was decided in the meeting that course material should be verified by HoDs and duly signed by Principal. It was also decided to have course materials in digitalized form, written copies of the same.

Framing Question Paper:

It was resolved in the meeting that question papers should be framed in line with Bloom's taxonomy. IQAC Director informed the mechanism to be followed for the same. It was resolved in the meeting that the exam cell should accept question papers only when HoDs endorse them.

Projects — B. Pharm, M. Pharm and Pharm D:

It was resolved in the meeting to prepare projects in such a way that the students should have the industry and institution ready to enhance their professional life.

FDPs/FIPs:


It was decided in the meeting that HoDs, Director IQAC and Hol will depute the faculty members to attend FDPs and FIPs. It was resolved to submit the report to HoDs of the department.

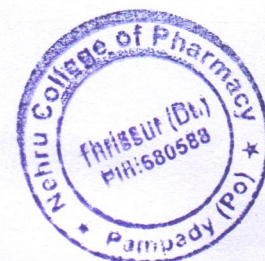
Decentralisation of curricular and extracurricular responsibilities:

It was resolved in the meeting to adhere to the HoD system for the decentralisation of academic responsibilities. It was decided to give responsibilities to SAC students, and faculty members were informed to mentor them.

Participation in NIRF-2020:

It was discussed and resolved to submit the appropriate data as required by NIRF-2020.

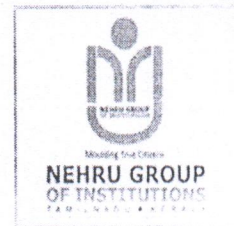

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Action taken report for the 6th meeting of IQAC held on 24.02.2020

S.No	Resolution	Action Taken
1.	Course material should be verified by HoDs and duly signed by Principal.	Point noted and no further action is required
2.	Question papers should be framed in line with Blooms taxonomy.	HoDs started to disseminate the guidelines for preparing the same to concern members
3.	Design of projects that the students should be industry ready	Suggestions were noted and forwarded to the Project Monitoring and Review Committee and the members start to execute the same.
4.	It was decided in the meeting that HoDs, Director IQAC and Hal will depute the faculty members for attending FDPs and FIPs. It was resolved to submit the report to HoDs of the department.	HoDs and IQAC members initiated the same
5.	HoD system for decentralisation of academic responsibilities.	Points noted, and the members started working on it.
6.	It was discussed and resolved to submit the appropriate data as required by NIRF-2019. NIRF ranking was analyzed by the committee and after a thorough brainstorming session, it was decided to conduct an awareness program	IQAC office initiated the process
7.	NIRF ranking was decided to motivate Stakeholders to work with more efficacy. It was also decided to conduct awareness. Session on the NBA filing process	Members of IQAC prepared a tentative frame schedule as per the inputs received.


IQAC Director


Prof. Dr. D. VIJAY KUMAR
Principal


Principal
PRINCIPAL

Prof. Dr. D.SUDHAHAR, M.Pharm., Ph.D
DIRECTOR

INTERNAL QUALITY ASSURANCE CELL

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